







College of Arts & Science Business Operations Human Resources Contacts

<p style="text-align: center;">General Inquiries</p> 	<p><u>HR CONSULTANTS:</u> Chris Genwright, HR Consultant <i>Fine Arts & Humanities</i> chris_genwright@unc.edu</p> <p>Adrienne Jeffries, HR Consultant Dean's Office & Position Management adrienn@email.unc.edu</p> <p>Toby Hedgepeth, HR Consultant <i>Biology, Chemistry, Exercise & Sport Science, Physics & Astronomy, and Psychology & Neuroscience,</i> thedge@unc.edu</p> <p>Marquetta Reid, HR Consultant <i>Natural Sciences and Undergrad Ed</i> marqreid@unc.edu</p> <p>Stephanie Curry, HR Consultant <i>Social Sciences & Global Programs</i> stephanie_curry@unc.edu</p>	<p><u>Contact for:</u></p> <ul style="list-style-type: none"> • Policy or procedures • Create or modify positions • Recruit or hire questions • Salary increases • Performance management/ disciplinary actions • EHRA Faculty & Non-Faculty and SHRA Class and Comp personnel actions • Chair appointments, professorships, and phased retirement
	<p><u>HR Business Partners:</u></p> <ul style="list-style-type: none"> • Kenesha Bigelow • Danielle Ford • Brittany Keesee • Wendy Pender • Ingrid Rivera • Aislinn Spain • Benita Quick • Pratibha Sirdeshmukh • John Whiteman 	<p><u>Contact Your Assigned HRBP for:</u></p> <ul style="list-style-type: none"> • RASR Requests & related ePAR actions • Recruitments/PeopleAdmin • Hiring Proposals • I-9s • Background Checks • Affiliate Questions • TIM Questions/Approvals

<p style="text-align: center;">Faculty Topics</p> 	<p>Janet Farrell janet_farrell@unc.edu 919-962-6210 Workdays: Mon, Tue, Thurs</p> <p>Teresa Wilkinson tsmith7@email.unc.edu 919-962-6217 Workdays: Tue, Wed, Thurs</p>	<ul style="list-style-type: none"> • Appointment, promotion and tenure review • Dossier assembly and routing • Fixed-term faculty reviews • Tenure clock extensions • Post-tenure review • Faculty leaves
<p style="text-align: center;">HR Leadership</p> 	<p>Ashante Diallo Associate Dean, HR Officer ashante@unc.edu 919-843-9689</p> <p>All inquiries welcomed.</p>	<p>Roseanda Hall Senior Director, HR Shared Services/ Deputy HR Officer roseanda_hall@unc.edu 919-843-3069</p> <p>Primary contact for ConnectCarolina, RASR, Performance Management, Secondary contact for general inquiries.</p>
<p style="text-align: center;">Onboarding / Training</p> 	<p>Cathleen "Coop" Roberts-Cooper Business Training Manager coop@unc.edu 919-962-8599</p>	<ul style="list-style-type: none"> • Onboard Department Managers • Training & Develop Training Materials • Interim Manager Support
<p style="text-align: center;">Business Operations</p> 	<p>Joy Montemorano Business Operations Lead jmonte@unc.edu 919-445-0201</p>	<p>Jordan Pulliam Administrative Support Specialist rjordanp@unc.edu 919-962-6249</p>

Helpful Links

Business Operations website – <https://casbo.web.unc.edu>

Office of Human Resources – <http://hr.unc.edu>

Office of International Student and Scholar Services – <http://iss.unc.edu>

Office of Faculty Affairs – <https://academicpersonnel.unc.edu/>

Equal Opportunity and Compliance – <http://eoc.unc.edu>

Ombuds Office – <http://ombuds.unc.edu>