

Fixed Term Faculty FTE Guidelines

Fixed-term faculty FTE is usually based on teaching 6 courses per year (3/3 teaching load).

Academic Year Appointment: (if the individual is hired for the for the entire year)

1 course = .167 (1 course in fall OR 1 in spring)

2 courses = .33 (1 course per semester)

3 courses = .50 (2 courses in fall, 1 course in spring or vice versa)

4 courses = .67 (2 courses in fall, 2 courses in the spring)

5 courses = .84 (3 courses in fall, 2 in spring or vice versa)

6 courses = 1.0 (3 courses in fall, 3 courses in spring)

Semester Appointment: (if the person is hired for one semester **ONLY**)

1 course = .167

2 courses = .33

3 courses = .50