**(They are not case sensitive.)**

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| **Deans, Directors, Dept Chairs (by dept type)** | CAS Department &Curriculum Chairs (excludes Programs) CAS Curriculum Chairs CAS Department ChairsCAS Program Directors**All DDD** | cas-dpt-cr-ddd@unc.edu  cas-cr-ddd@unc.edu cas-dpt-ddd@unc.educas-prog-ddd@unc.edu**cas-as-ddd@unc.edu** |
| **Deans, Directors, Dept Chairs (by Division)** | CAS Fine Arts & Humanities Deans, Directors, Dept ChairsCAS Natural Science Deans, Directors, Dept ChairsCAS Social Science Deans, Directors, Dept Chairs CAS Global Program Deans, Directors, Dept ChairsCAS Undergraduate Ed Deans/Directors | cas-fahm-ddd@unc.educas-ns-ddd@unc.educas-ss-ddd@unc.edu cas-glb-ddd@unc.edu cas-uned-ddd@unc.edu |
| **Managers****(by dept type)** | CAS Department & Curriculum Managers (excludes Programs) CAS Curriculum Managers CAS Department ManagersCAS Program Managers**All Managers** | cas-dpt-cr-mgrs@unc.edu cas-cr-mgrs@unc.edu cas-dpt-mgrs@unc.educas-prog-mgrs@unc.edu**cas-as-mgrs@unc.edu** |
| **Managers****(by Division)** | CAS Fine Arts & Humanities ManagersCAS Natural Science ManagersCAS Social Science Managers CAS Global Program ManagersCAS Undergraduate Ed Managers | cas-fahm-mgrs@unc.educas-ns-mgrs@unc.educas-ss-mgrs@unc.edu cas-glb-mgrs@unc.edu cas-uned-mgrs@unc.edu |
| **Other Listservs** | Requests for using the following listservs should be sent to Geneva Collins (Geneva\_Collins@unc.edu)All College FacultyAll College Staff | all-college-faculty@listserv.unc.eduall-college-staff@listserv.unc.edu |

**Message Introduction Text**

Preface all listserv communication with the following:

* + Sending to one list: “*This message is being sent to all \_\_\_\_\_\_\_ in the College of Arts & Sciences.”*
	+ Copy included for managers: *“This message is being sent to all \_\_\_\_\_\_\_\_ and copied to the managers in the College of Arts & Sciences.”*